

**C TECH DEVELOPMENT CORP.**  
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## Organization Staff Level Certification for C Tech’s Enterprise License

The purpose of this letter is to certify the *staff level* for your organization. For the purposes of this certification, *staff level* is defined as the number of full-time equivalent employees and in-house consultants employed by your organization at the time of your license renewal or commencement as applicable. C Tech’s reason for needing this certification is that the pricing for our Enterprise unlimited (formerly Premier Program) license of Earth Volumetric Studio & MVS is based on the number of employees, rather than the number of software users. We do not require the exact number, only certification of which size category applies to your organization.

Organizations must be a legal entity which files a tax return with the appropriate government agency (e.g. U.S. IRS). If the organization has subsidiaries or affiliates, these must be wholly owned by the organization or cannot be licensed. The *staff level* must include all personnel of the organization being licensed.

The undersigned certifies that they have placed their initials to the left of the size category that accurately represents their organization’s *staff level* as defined above. The undersigned also acknowledges that they are empowered by their organization to bind it on contractual issues. Company growth or acquisitions during the annual license period which results in no more than a one-level increase does not need to be addressed during the year. However, if growth or acquisitions during the annual license period result in more than a one-level increase, a prorated increase must be applied and paid.

The undersigned acknowledges that misrepresentation of the *staff level* for the purposes of paying reduced subscription fees would constitute a violation of C Tech’s License Agreement and could subject the individual and/or organization to civil or criminal penalties.

Signed: \_\_\_\_\_ Date \_\_\_\_\_  
 Name: \_\_\_\_\_  
 Title \_\_\_\_\_  
 Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City, State, Postal Code: \_\_\_\_\_  
 Country: \_\_\_\_\_  
 Phone & email: \_\_\_\_\_

Initial to certify	Staff Level	Premier Program Level
	1 to 4	1
	5 to 19	2
	20 to 49	3
	50 to 99	4
	100 to 249	5
	250 to 499	6
	500 to 999	7
	1,000 to 1,999	8
	2,000 to 3,999	9
	4,000 to 7,999	10
	8,000 to 15,999	11
	16,000 to 27,999	12
	28,000 to 39,999	13
	40,000 to 51,999	14
	52,000 to 63,999	15
	64,000 to 75,999	16
	76,000 to 87,999	17
	88,000 to 99,999	18
	100,000 to 111,999	19
	112,000 to 123,999	20